OUR SAVIOR LUTHERAN SCHOOL

Payment Options for Tuition, Hot Lunch, and Other Fees
2026-27 School Year

Blackbaud Tuition Management

Our Savior is excited to announce beginning in the 2026–2027 school year all of our programs will be centralized into one convenient platform providing streamlined billing, improved communication, and a more efficient and user-friendly experience. The following tuition and fees are available in the centralized system.

Athletic Participation Fee
Band Instrument Rental Fee
Before and After School Care Program Fees
Early Childhood Tuition
Kindergarten through 8th Grade Tuition

Payment Options

1. Pay by Automatic Debit: Payments can be deducted automatically from checking, savings, credit, or debit accounts.

2. Pay by Parent Website: Manual payments can be made online through the parent portal.

3. Pay by Phone: Call Blackbaud at (888) 868-8828. Payments can be made via an automated system or with a live agent. Please have your Family ID, which is located on your invoice, available.

4. Pay by Mail: Make check payable to Blackbaud Tuition Management. Please include your Family ID on the memo line of the check. Allow 7-10 business days for the check to arrive and be processed. Mail payments to:

Blackbaud Tuition Management
P.O. Box 11731
Newark, NJ 07101-4731

Platform fees apply as follows: 3.12% credit card/debit card fee or an ACH transaction fee for checking or savings not to exceed $2.50 per transaction.

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Meal Magic

Our Savior uses Meal Magic to track hot lunch and milk purchases. All families using the hot lunch program must have a Meal Magic account. Student hot lunch accounts are managed through the Meal Magic Family Portal located at: https://oursavior.mealmagic.cloud/login.

New Families: An email from the school with the Student ID will be sent to the parent. The Student ID will be used to initially set up the Meal Magic account.

Returning Families: If you already have a Meal Magic account, you do not need to create a new one. If you need to register, forgot your password or need to unlock your account, select My Account in the portal and chose:

- I forgot my passphrase
- I need to unlock my account
- I need to register as a Family Portal user

Deposit Instruction: https//oursavior.familyportal.cloud

Payment Options

1. Pay Online: Payments can be made by e-check or credit card through the Meal Magic Family Portal. A 4.3% processing fee will be applied.

2. Pay in Person: Payments can be made by cash or check to the Church Office Receptionist Desk or placed in the drop box located outside the office. Make check payable to Our Savior Lutheran School. In the memo line, please include the student's name. If paying for multiple students, specify the amount to be applied to each student's account.

3. Pay by Mail: Make check payable to Our Savior Lutheran School. In the memo line, please include the student's name. If paying for multiple students, specify the amount to be applied to each student's account. Mail payments to:

Our Savior Lutheran Church & School
7910 E. St. Joe Hwy.
Lansing, MI 48917